



DEPARTMENT OF THE ARMY
293D BASE SUPPORT BATTALION
UNIT 29901
APO AE 09086-9901

MAR 31 2005

IMEU-MAN-PW

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Minutes of 8 Feb 05 Environmental Quality Control Committee (EQCC) Meeting

1. The EQCC meeting was held on 8 February 2005 at Sullivan Barracks. The EQCC Agenda Packet and Attendance Roster are enclosed.
2. Mrs. Mary Kay Foley, Chief, Environmental Management Division (EMD), opened the meeting and outlined the EQCC meeting agenda. The main topic was the presentation of a prebrief for the upcoming Environmental Performance Assessment System (EPAS) inspection.
3. Mrs. Foley gave an overview of the EPAS inspection including EPAS facts and figures and the importance of the inspection. Frequently observed findings during these inspections were discussed and how to fix them prior to the inspection. Mrs. Foley then presented ways how the Environmental Management office can help units to prepare for the inspection, and discussed which units will most likely be inspected.
4. The following environmental updates were given by Mrs. Foley:
 - a. On-going environmental remediation projects at Coleman and Grünstadt.
 - b. New Spill Plan: An updated spill plan outlines the procedures units should follow in case of a spill. All units should get a copy of the new spill plan from the Environmental Management Division office. All units should also post copies of the spill "red plan" in areas where spills can occur. The red plan is contained in the spill plan. English and German copies were distributed at the meeting.
 - c. New Hazardous Waste Management Plan (HWMP): The HWMP outlines policies and procedures for handling hazardous waste. All units should get a copy of the new HWMP plan from the Environmental Management Division office.
 - d. New Hazardous Material & Hazardous Waste handling and disposal handbook: The handbook is currently prepared and designed to be an easy to use, quick reference guide for handling procedures.

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e. Unit Environmental Coordinator Training: Training will be held as follows. Please contact Ms. Ulrike Gruenewald to register, DSN 381-7511, 0621-730-7511 or ulrike.gruenewald@cmtymail.26asg.army.mil. All UECs must attend training including rear detachment personnel.

Dates	Training	Language	Location
13-16 Jun 05	New UEC training	German	Taylor Bks Bldg 359
1-4 Aug 05	New UEC training	English	USO
5 Aug 05	UEC 8-hour refresher training	English	USO
12-15 Sep 05	New UEC training	German	Taylor Bks Bldg 359
4-7 Oct 05	New UEC training	English	USO

f. New SORT Center Operating Hours: The center is now also open on Saturday from 0800-1530.

g. The BSB is currently conducting an inspection program for oil/water separators, any separators which are found to be leaking will be closed.

h. Earth and Energy Week will be held from 18-22 April this year.

5. City of Mannheim Issues: None

6. Open Discussion. Following information sheets were handed out: Recycling Guide, EMS Policy, EMS "Just Do It" Card, SORT Center Fact Sheet, Hazardous Material Reuse Center Fact Sheet, EMD Media Manager list, Environmental Resource Disk, "Red Plan" for new spill plan, Dumpster Stickers.

7. Mrs. Foley closed the meeting, thanking all participants for their attendance. The next EQCC meeting is on 10 May 2005, 1400-1500, in the USO Conference Room, Sullivan Barracks, Mannheim.

8. POC is DPW, Environmental Management Division, DSN 381-7699 / 8675, email: emd@bsbdpw.mannheim.army.mil

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LARRY E. SCAVONE
Director of Public Works

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